



South Carolina Planning Education Advisory Committee (SCPEAC)

October 6, 2025

NOTICE OF DECISION

Title of Program: Traffic Impact Analysis Basis and Its Importance in Community Planning

Organization: Aiken County Government

The following action has been taken by the SCPEAC on this application:

APPLICATION RECEIVED Date: October 3, 2025

APPLICATION REVIEWED Date: October 6, 2025

ACCEPTED WITHOUT OBJECTION Date: N/A

- a) X ACCREDITED for: 90 minutes (1.5 hours) CE credit hours: 1.5
- b) _____ DENIED ACCREDITATION
- c) _____ RETURNED for more information

If accredited:

- a) Authorized Course No.: 2025-09
- b) Date of accreditation: October 6, 2025

Certification Signature, MASC Administrative Representative: _____

Handwritten signature of L. P. Floyd in black ink.

Certification Signature, SCPEAC Representative: _____

Handwritten signature of Stephanie Monroe Tilson in black ink.

**For further information, contact Urica Floyd at 803-354-4754
or the committee at SCPEAC@masc.sc.**

Municipal Association of SC • 1411 Gervais Street • Columbia, SC • 29201

Phone: 803.354.4754

Email: SCPEAC@masc.sc

Website: <https://www.scstatehouse.gov/SCPEAC/>



Application for Accreditation of a Continuing Education Program or as a Sponsor Organization

NOTE: This certification form, together with the required information referenced therein, shall be submitted to the South Carolina Planning Education Advisory Committee (SCPEAC). Applications are due no later than at least 30 days prior to the first scheduled presentation of a program or class. Once submitted, as the applicant, if you have not been contacted within 5 business days of a submittal, you should reach out with an email or phone call to scpeac@masc.sc or to 803.354.4754 for application status. Approvals are generally granted within 24 to 48 hours. If no objections are raised by a member of the SCPEAC within 10 business days of receipt, the program shall be considered accepted. If an objection is raised, a teleconference meeting shall be scheduled with appropriate public notice, as soon as reasonably possible, to review the application. The Committee will consider extenuating circumstances where the 30-day deadline cannot be met. The primary applicant or staff member organizing the training must meet the minimal educational requirements of at least an undergrad degree, plus 5 years experience in the planning field.

Reason for Application

Choose one:

☒ Request as a Local Official for Continuing Education Program Approval ☐ Request as an Organization for Accreditation of a Continuing Education Training ☐ Request as an Organization to be an Approved Sponsor of Continuing Education Programs

Applicant Information

*The primary applicant or staff member submitting the training for approval must meet the minimal educational requirements of at least **an undergrad degree, plus 5 years experience in the planning field**. The submitting applicant certifies the proposed Continuing Education Program meets the educational requirements in Section 6-29-1340 of the South Carolina Code of Laws and that the proposed presenter is qualified to give the presentation.*

Name

Joel
First

Duke
Last

Municipality/County/Organization

Aiken County Government

Position

Assistant County Administrator

Phone

(803) 642-1520

Email

jduke@aikencountysc.gov

If you are a COG Director, indicate which jurisdiction the certification is being requested for:

Applicant Resume/Vita

Joel T Duke Biography and Photo - 150dpi - 2025 -
Aiken.pdf

Information About Organization Providing the Training

Organization Name

Kimley-Horn and Associates, Inc.

Organization Address

802 Gervais Street, Suite 201

Address Line 1

Address Line 2

Columbia

City

South Carolina

State

29201

Zip Code

Organization Phone

(803) 403-8558

Organization Website<https://www.kimley-horn.com/location/columbia-sc>**Name of Training Contact**

Joe Robertson

Title of Training Contact

Transportation Planner

Training Contact's Phone

(803) 403-8557

Training Contact's Email

Joseph.Robertson@kimley-horn.com

Training Program Information

Title of Planned Training or Program

Traffic Impact Analysis Basis and Its Importance in Community Planning

Date of Training

11/6/2025

Length of Training Session (i.e. 60 minutes, 90 minutes, 3-hours, etc.)

90 minutes

Training Location

Aiken County Government Center, 1930 University Parkway, Aiken, SC 29801

Brief description of the Training or Program and its relevant content:

This training is intended to provide an overview of the traffic impact analysis (TIA) process and its importance in community planning. Attendees of this training will learn about what a TIA is, when it is necessary, the factors that feed into the analysis, and how to interpret results and whether mitigation is needed. The training will be focused on South Carolina and Aiken County specific requirements, and case study examples will be included in the content.

Method of presentation (in-person; virtual; or other):

In-Person

When will materials be distributed (before or at the time of the program):

At the time of the program

Description of materials to be distributed:

Powerpoint slide printout

Method of Advertisement (Describe how you plan to notify local officials of the program):

Direct contact by flyer and email to Aiken County Planning Commission, Board of Appeals, and Planning Staff

Additional Comments**Required Attachments****Brochure, if available:**

Local Government Planning Officials Training - 2025.pdf

Course Presenter(s) and credentials (include brief resumes and qualifications, combine into one .pdf document):

Joe Robertson CV.pdf

Copies of all handouts and course materials (combine into one .pdf document). If the course materials is a video/webinar recording include an informational sheet with video summary, links to the host site of the video, etc.:

AikenCo_Traffic Impact Analysis Presentation Outline.pdf

Evaluation Form and method of evaluation (each program must be evaluated, combine into one .pdf document):

Certification. By submitting this application, the applicant agrees to:

1. Allow in-person observation, without charge, of the Program by the SCPEAC Committee members. Any food, travel, or lodging costs will be the responsibility of the Committee member.
2. The applicant acknowledges that its approval for this Program may be withdrawn for violations of the regulations or failure to comply with the agreements and representations contained herein and as may be required by the SCPEAC.



Joel T. Duke, AICP
Chief Development Officer/Assistant County
Administrator
Aiken County Government
Aiken, South Carolina

Joel Duke has over thirty years of experience in county, municipal, and regional planning. Since June 2019, he has served as the Chief Development Officer (Planning Director) for Aiken County. In that role, he is responsible for administering the county's comprehensive plan, land management regulations, building and related codes, regional transportation planning, code enforcement, and floodplain management.

Prior to his tenure with Aiken County, he served twenty-two years as the planning director for a municipal government in Alabama, where his responsibilities also included managing historic preservation regulations, downtown redevelopment authority, geographic information system, annexation policy, and ADA regulations. During his time as the city's planner, he guided major revisions to the city's comprehensive plan, developed and executed a downtown revitalization strategy, coordinated the redevelopment of a historic factory complex, and contributed to the development of a regional growth strategy.

Joel holds a Master of Public Administration from the University of Alabama at Birmingham and an undergraduate degree from Jacksonville State University. He is a member of the American Institute of Certified Planners (AICP) and the American Planning Association.



Joe Robertson, PE, PTOE, PTP, RSP2I

Transportation Engineer

Kimley-Horn and Associates, Inc.

Joe has more than 13 years of engineering and planning experience on public and private sector projects throughout the Southeast. Joe has been directly responsible for traffic technical analyses, corridor studies, travel demand forecasting, interchange alternative analyses, and numerous other operational and long-range planning studies. He also has performed intersection safety and corridor alternatives studies and has extensive experience in public involvement and stakeholder engagement activities for a variety of project types. Joe brings experience serving public sector clients, including SCDOT, Aiken County, City of Aiken, City of North Augusta, Town of Lexington, City of Columbia, and other agencies throughout South Carolina.

Relevant Experience

- Bettis Academy Road Feasibility Study | Graniteville, SC | Project Manager
- SC 118 Intersection Analysis | Columbia, SC | Project Manager
- Georgia Avenue Traffic Calming and Pedestrian Access Study | North Augusta, SC | Project Manager
- Town of Lexington Safety Action Plan | Lexington, SC | Project Manager

Professional Credentials

- MS, Civil Engineering – Clemson University, Clemson, SC
- BS, Civil Engineering – The Citadel, Charleston, SC
- Professional Engineer (PE) in SC, FL, NC, and GA
- Professional Traffic Operations Engineer (PTOE)
- Professional Transportation Planner (PTP)
- Road Safety Professional Level 1 and 2, Infrastructure (RSP_{2I})

Local Government Planning Officials – 2025 Annual Training

Savannah River Site - Community Reuse Organization

Regional Housing Study - Assessing the Housing Needs, Challenges, and Opportunities Across the 8-county CSRA Region.

Presenter: Robbie Bennett, President & CEO, Savannah River Site CRO

October 6, 2025

6:00 p.m. – 7:30 p.m.

Aiken County Government Center, Sandlapper Room

Dinner Provided



Understanding Traffic Impact Analysis

- Traffic Impact Analysis overview – state and local requirements, analysis steps, data inputs, interpreting results, recommendations, general considerations
- Case Studies
- Corridor Studies

Presenter: Joe Robertson, P.E.

Transportation Engineer, Kimley Horn



November 6, 2025

6:00 p.m. – 7:30 p.m.

Aiken County Government Center, Sandlapper Room

Dinner Provided

